

## **Summary of PACES Act rulemaking process**

Here is the PACES Act rulemaking process with some additional explanatory material:

1. The Secretary of State solicits public suggestions for specific rules and for rule topics.
2. The Secretary of State's office writes proposed rules.
3. At least 15 days before we adopt the rules, we must submit the proposed rules to the Office of Administrative Hearings (OAH) for publication on the OAH website. OAH has 5 days to post the rules on the website. That posting will include information about the public hearing on the proposed rules. NOTE: We will also publish the rules on our website.
4. At least 15 days before we adopt the rules, we will notify people who have indicated an interest about the public hearing on the proposed rules. The purpose of the hearing is to receive written and oral comments about the rules.
5. At least 5 days after the proposed rules have been posted on the OAH website, we will hold a public hearing on the rules.
6. We will accept written public comments on the proposed rules for at least 15 days before we adopt the rules.
7. After we consider the public comments, and if needed, revise the rules, we will adopt the rules and submit them to OAH for inclusion in the NC Administrative Code. The rules will be effective on the first day of the month after we adopt the rules and submit them to OAH.